

Safeguarding

York Learning has a commitment to a zero tolerance of abuse and neglect within our organisation.

This is a quick guide on action to take if you have concerns that a child, young person or vulnerable adult is being abused or neglected.

When you become aware of abuse or neglect, you should make sure that emergency assistance (if required) is summoned and that your concerns are reported to the designated person for safeguarding immediately. The designated person will advise on the course of action to be taken, which may include making a referral to Adult Social Care or Children and Family Services.

The **designated persons** for Safeguarding are:

Safeguarding Lead and second designated person for all groups:

Alistair Gourlay on 01904 554294 or 07767 318077

Vulnerable adults:

Jill Murphy on 01904 554236 or 07798 660109

Children

Jill Murphy on 01904 554236 or 07798 660109

Young people

Sarah Robson and Alison Thorne on 01904 551056

If you have serious concerns that the child, young person or vulnerable adult is at immediate risk of significant harm and our designated person is not available, you should ring one of the following numbers:

Children/young people

The Children's Social Services Referral and Assessment Team (Children's Front Door)

- Mon-Fri 8.30 – 4.30: Tel 01904 551900
- Email: childrensfrontdoor@york.gov.uk
- Emergency duty team (evenings and weekends): 01609 780780

Vulnerable adults

Adults Social Services Initial Assessment & Safeguarding Team:

- Telephone: 01904 555111
Email: adult.socialsupport@york.gov.uk
- For emergencies outside these hours call the emergency duty team on 01609 780780

More detailed safeguarding guidance is available in the Safeguarding Guidelines for Staff. Contact Alistair Gourlay Alistair.gourlay@york.gov.uk

Process for Alerting

