**Curriculum Planning – Reviewed 6 monthly**

This is a first draft of this document and is open to be added to and it’s end look will be through a collaborative effort moving forward at Quality Meeting.

**Remember the 3i’s**

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| **What is your Intent with your curriculum** | **Intent**   * **Is it Ambitious?** * **Does it connect with the Service Intent?** * **Is it designed to give all access to knowledge and cultural capital?** * **Is it inclusive to those most disadvantaged and/or with HNS/SEND?** * **Is it sequences to cumulatively grow knowledge towards future learning & employment** * **Does your curriculum have the same academic, technical or vocation ambitions for almost all learners? Where not practical (i.e. high levels of SEND) is it still ambitious to meet their needs**   **Xx intent is………** | | |
| **Vision of your Curriculum area** |  | * Target Group\s |  |
| **Geographical areas and demographic spread** |  | * Is it adequate across and in the City? |  |
| **Geographical areas and demographic spread** |  | * What area needs development? |  |
| **Do you have a spread of courses over the day and into the evening/night?** |  | * What needs development? |  |
| **Variety of Length of provision** |  | * What needs development? |  |
| **Identify gaps in provision. Does this point toward any equality and diversity issues?** |  | **Planned Action?** |  |
| **Can you provide evidence of consulting with stakeholders or potential new learner markets to inform curriculum planning?** |  | **Planned Action?** |  |
| **Describe the IAG and labour market information within your delivery** |  | **Planned Action?** |  |
| **What developments are you anticipating in your curriculum area that will change your offer to meet future needs?** |  | **Planned Action?** |  |
|  | **Implementation**   * **Teachers are well skilled in subjects they teach?** * **Effective out of class support to learners?** * **Venues accessible to all?** * **Is the course in the right environment conducive to learning?** * **Courses promotes further learning in the wider offer not only within own curriculum?** | | |
| * If Accredited how much course funding is required to run |  | **Has Pauline confirmed that this is still funded?** |  |
| * Number of closed classes since September from advertised | **n/a** | **Action required?** |  |
| * Number of classes running? |  | **Action required?** |  |
| * Budget: Can you afford to do the new stuff you want to? |  | **Action required?** |  |
| * Challenges with Tutors knowledge/skills? |  | **Action required?** |  |
| * Describe how you embed and promote functional skills within your curriculum if this is not your explicit curriculum aim |  | **Action required?** |  |
| * What courses do you consider as funded? |  | **Action required?** |  |
| * What type of learners do you fund within full cost courses? |  | **Action required?** |  |
| * What marketing methods have you used and what do else do you require? |  | **Action required?** |  |
|  | **Impact /Achievements**   * **Learners have developed detailed knowledge and skills across your curriculum** * **Learners achieve well** * **Learners have knowledge and opportunities for next stage of education** * **Gain qualifications/skills which lead to chosen destinations and meet their interest, aspirations and intention of study** | | |
| Oversubscribed courses? | **yes** | **Action required?** |  |
| Under subscribed courses? | **NO** | **Action required?** |  |
| Are there developing groups which continues to have funded places for target learners? | **n/a** | **Which courses** |  |
| Are there groups that are more ‘clubs’ and should be moved to facilitated provision? | **n/a** | **Which courses** |  |
| Budget; what areas are struggling in your budget? |  | **What action is required?** |  |
| Achievement rates low for which courses and why? |  | **Action required?** |  |
| How and when do you gather evidence of learner voice? |  | **Action required?** |  |
| What do your learner destinations tell you about the impact of your course? |  | **Action required?** |  |
| **Employer / partner engagements?**  **Is there the right spread of Employers/Partners that reflect the offer?** |  | **Action required?**  **Do you need to engage with new Employers/ Partners is so who/what type?** |  |