**Student Acceptable Use Agreement Form**

If you do not sign and return this agreement, access will not be granted to York Learning’s ICT systems

* I have read and I understand the Acceptable Use Policy
* I understand that if I fail to comply with this Acceptable Use Policy I will be subject to disciplinary action. This may include loss of access to York Learning network / internet, detentions, suspensions, contact with parents (16-25yrs study or HNS programmes only) other learners and in the event of illegal activities involvement of the police.
* I understand that York Learning also has the right to take action against me if I am involved in incidents of inappropriate behaviour, that are covered in this agreement, when I am not in class and where they involve my membership of York Learning community (examples would be cyber-bullying, use of images or personal information).
* I understand that whilst using Google Classroom or OneFile as an electronic virtual learning environment that my data will be stored securely and accessible by my tutor, assessor, internal and extern verifiers if required and the data will also be accessible by system administrators and web site hosting organisations. I understand that the data will be deleted and my account closed once I complete my learning and the Certificate has been received.
* I understand that if I am loaned a device to use at home that I must also accept and abide by the terms in the ‘Student Loan Agreement’ and that all above mentioned acceptable use terms above apply.
* I understand that if I am loaned a device to use for my course that the device will come with tracking software on which York Learning will monitor as part of their Prevent and Safeguarding duties.
* I understand that I am responsible for my actions, both in and out of the classroom:

Name of Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course Tutor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_